



Employment Application

Personal Information

Name: _____ Date: _____

(Last)

(First)

(Middle)

Address: _____

(Street)

(City)

(State)

(Zip)

Telephone: _____ E-Mail: _____

The furnishing of your social security number is voluntary. The number is used for preventing the confusion of records of candidates with similar names; for background check when the application is for security or financial positions; and, upon hire, for subsequent identification purposes.

SSN: _____

List clerical experience (i.e., answer phones, typing, filing, etc.): _____

List software application experience/computer skills/mechanical, construction, or other skills: _____

Days and Time Available for Work: _____

Total Hours of Work Available Per Week: _____ Date of Availability: _____

Are you a U.S. citizen? ____ Yes ____ No

*If no, are you allowed to work in the U.S.? ____ Yes ____ No

Have you ever worked for this employer? ____ Yes ____ No

*If yes, write the start and end dates: _____

Have you ever been convicted of a felony? ____ Yes ____ No

*If yes, please explain:

Have you ever been convicted of a misdemeanor? ____ Yes ____ No

*If yes, please explain:

Are you currently facing any pending criminal charges? ____ Yes ____ No

*If yes, please explain:



Education

High School: _____ City/State: _____

Graduate: ____ Yes ____ No Diploma: ____ Yes ____ No

College: _____ City/State: _____

Major: _____ Graduate: ____ Yes ____ No

*If no, what year are you currently in: _____

Employment History:

(Please list your work history below beginning with your present or most recent job.)

1. Employer: _____ Phone number: _____

Type of Business: _____ Supervisor: _____

Employed from: _____ to: _____ May we contact: Yes No

Duties: _____

2. Employer: _____ Phone number: _____

Type of Business: _____ Supervisor: _____

Employed from: _____ to: _____ May we contact: Yes No

Duties: _____

3. Employer: _____ Phone number: _____

Type of Business: _____ Supervisor: _____

Employed from: _____ to: _____ May we contact: Yes No

Duties: _____

4. Employer: _____ Phone number: _____

Type of Business: _____ Supervisor: _____

Employed from: _____ to: _____ May we contact: Yes No

Duties: _____

References: (Name, business, relationship, telephone)

1. _____

2. _____

3. _____

To the best of my knowledge, all information on this application is true and correct. I authorize Campus Credit Union to use the information given in determining my eligibility for employment, including contacting each of my former employers listed concerning my qualifications for employment. Permission also is granted to each of my former employers to give Campus Credit Union information they may have with respect to my work experience with them. I understand that fraudulent statements made in this application may be cause for disqualification for employment at or dismissal from Campus Credit Union.

Signature: _____ Date: _____